

JULY 1 , 2015

The regular scheduled meeting was called to order by Chairman Hogan at 8 pm & Ms Larson led all present with the salute to the Flag. Mr. Youssouf read the Sunshine Statement- Notice of the time , date , location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District. Mr. Spevak was asked to take Roll Call- Flannery , Kirkland , Hogan & Spevak were present. Sign in sheet on table for attendance . Others in attendance : Youssouf , Petrics , Larson, Marini , Keaney , Sarti & Ron Schneider. Hall , Sorscher , Primiano & Warshany were excused.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of June 3,2015 & June 9,2015. YES Mr. Kirkland made a motion to accept minutes of June 3,2015 & 2nd by Mr. Flannery , approved by all. Mr. Kirkland made a motion to accept minutes of June 9 ,2015 & 2nd by Mr. Flannery , approved by all.

CHIEF'S REPORT-

Sta. 26-2 Chief Keaney reported responding to 38 fire calls with 73.22 manhrs.

Upcoming Events : Reported by Chief Genieczko

1. Keaney reported all gear up to date & Radio's okay
2. Need to order equipment box for ,Asst Chief vehicle
3. " Fail Test " tested pumps in 2014 & Fire Flow tested in 2015

26-2-96 has a pump issue , something blocking outlet. 26-2-90 has a pump Leak , while pumping. Both trucks failed. First Priority says nothing wrong With pumps.. Chairman Hogan asked Keaney to contact Fire Flow owner to Be Next meeting, to answer some questions .

Sta. 12-1 Chief Sarti reported responding to 12 fire calls w/ 21.53 manhrs in 26-2 area & 3 fire calls w/ 6.44 manhrs, in primary response area.

Chairman Hogan stated we are going out of order , to go into New Business. Turned meeting over to Ron Schneider/ Architect. To discuss Bids from June 10th. Opening Mr. Schneider stated there were 8 bidders . Checked all Bid pkgs . Everything okay.

Lowest Bid

Apex Enterprises.....\$ 589,000.00 said he had a pre-site meeting, but name of person. ,All there references checked out and were either positive or neutral in nature , with no negative comments. Using Nucor Building Systems. Steve Petrou, President of Apex Enterprises , has already hinted that the price noted in his bid may go up . The steel prices that were quoted to him by his vendors is only good for 30 days , which will expire before the bid is formally awarded.

Second Lowest Bid

Helios Construction /all complete Bid package. A pre -bid Site visit was performed in presence of Mr. Spevak . Helios specified a pre-engineered structure as supplied by Nucor Building systems. Helios Const. has performed work for the Fire Company in the past, so their work ethic & quality is already known. A copy of RMS /Architects attached.

Mr. Youssof received a letter from Commercial Const. Management Services ,LLC. The letter stated that not all the appropriate information was not given in Bid pkg. Seven other bidders bid on the pkg , with no problems at all. Copy attached.

Mr. Schneider recommended Awarding Contract to Apex Enterprises in the amount of \$589,000.00.

Mr. Youssof prepared a Resolution – Board of Fire Comm District #2 Manalapan Township Awarding Contract to Apex Enterprises for the Construction of a New Garage .Mr. Kirkland made a motion to Award Contract to Apex Enterprises ,cost of \$ 589,000.00. & 2nd by Mr. Spevak. Roll Call Vote- Kirkland , Spevak, Flannery & Hogan voted Yes. Warshany excused. Bond Referendum Band 10% / 3 yrs roll over. Need to go to Local Finance Board. Authorized Bond Council/ John Bennett. Mr. Youssof suggested to combine Rescue Truck & New garage together.

Resolution- To combine Rescue Truck & New garage together. Motion made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call Vote- Kirkland, Flannery, Hogan & Spevak voted YES. Warshany excused.

Mr. Schneider& Mr. Youssof will contact Apex Enterprises for a pre mtg & arrange for Performance Bond.

TRUCK REPORT- Sorscher/ Keaney

- 1. 26-2-66..... .New Officers Box installed in rear of vehicleEast Coast Lighting
 Vehicle lettering completed.....Harry Henkel
 Returned to Ford for water leak rear lite..... Ford
- 2. 26-2-78.....Annual pump, chassis ,gen., lite tower,ball joint & step service - Fire & Safety
 Repair R/R led lite ,new R/rear compartment latch,new module, “ “
 Repair foam gauge ,Service calf system , new probe for foam “ “
 Gauge , added gossets to front bumper, new rear u-joint , “ “
 2 Bulbs in l/rear scene lite , fitting on step air tank..... “ “
- 3. 26-2-86..... Radiator flush , new thermostat , 2 new Batteries &battery..... Freehold Ford
 Terminals ,new upper radiator hose installed..... “ “
- 4. 26-2-88.....(4) new tires mtd. & balanced, lube,oil & filter (State Contract) B&S Goodyear
- 5. 26-2-95.....Mtd. On Truck – 150 ft.of 1 ¾ “ on Crosslay..... In House
 “ “ “ - 250 ft of 2 ½ “ on Crosslay..... “ “
 “ “ “ (3) Fire Exting- water,dry chem, & class D..... “ “
- 6.26-2-80.....Serviced & lubricated all gate & drain valves..... “ “
 Repaired wire to hand lite charger..... “ “
 Put new 5 “ pony on truck..... “ “

INSURANCE- Marini

- 1.Everything is doing fine

ADMINISTRATOR’S REPORT- Marini

- 1. Accident repairs , 2015 Ford Explorer/ Franklin Auto Body .Estimate \$ 3,303.13
- 2. All cellphone’s okay
- 3. CDL physicals not being done by Taylor Mills Medical.

PRESIDENT of the Fire Co.- Belote

No report

IT OFFICER- Hall / Marini

Problems with switch at Computer in Office

LEGAL- Youssouf

1. Dave Case / Opton –com
2. Mr. Youssouf asked if Mr. Spevak could combine Hogan's letter & Keaney list . To type up on Fire Comm stationary then send out to Chris Barretts / NJDOT

AUDITOR – Petrics

Mr. Petrics handed out the Audit report of 12/31/14 for review. After discussion of the report Mr. Kirkland made a motion to accept the Audit report of 12/31/14 & 2nd by Mr. Flannery. Roll Call Vote- Kirkland , Flannery , Hogan & Spevak voted Yes. Warshany was excused.

BOOKKEEPER- Larson

1. Received paperwork from Brunswick Bank & Trust.
2. Rec'd second quarter payment from Finance Man. Twp. in amount of \$ 281, 459.25

OLD BUSINESS

1. Mr. Kirkland reported about Balt.Expo on July 16-19th/ staying at Marriot Waterfront Everyone should have received there passes for on the floor vendors on E-Mail
2. Mr. Kirkland reported on I- Chiefs Convention in Atlanta ,Ga. Aug.27 -30th. Leaving Thurs. nite at 6:45pm

NEW BUSINESS

1. Received a letter from Gordon's Corner Water Co. No increases are proposed for Public or Private fire protection service customers nor any increases proposed for any of the company's fixed services charges , letter dated June 17, 2015 . signed David Ern / President.
2. Chief Keaney reported items needed approval for New Ford Explorer Asst. Chief's vehicle 26-2-67. Lettering at Harry Henkel @ \$ 400.00 & Install rear Equip. Utility box & lighting at East Coast Lighting @ \$3,400.00.....Mr. Kirkland made a motion to approve purchase & 2nd by Mr. Flannery, approved by all.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 9:25pm & 2nd by Mr. Spevak, approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 9:26pm & 2nd by Mr. Spevak, approved by all.

TREASURER'S REPORT- Kirkland

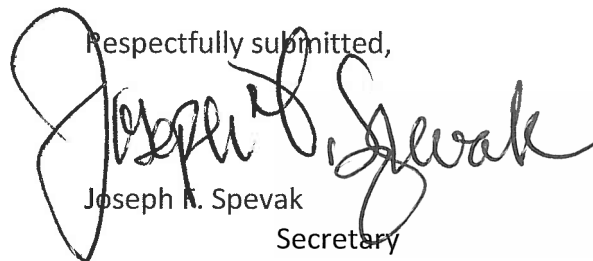
Mr. Flannery made a motion to pay all vouchers & 2nd by Mr. Spevak, approved by all.

Mr. Youssouf suggested the Board goes into Executive session for personal reasons. Mr. Kirkland made motion to Close the regular meeting at 9:28pm & 2nd by Mr. Spevak. Roll Call Vote-Kirkland , Spevak ,Flannery, & Hogan voted yes. Warshany excused. Mr. Kirkland made a motion to OPEN regular meeting at 9:45pm & 2nd by Mr. Spevak, approved by all.

GOOD & WELFARE

Mr. Spevak stated that Kirkland , Flannery & himself attended the Fire District meeting on June 6, 2015 at Adelpia Firehouse on Rt.33. Chairman Hogan asked Mr. Kirkland if anything was new at meeting . Mr. Kirkland asked the Pres. Donohue the status of current Treasurer . Delinquent in paying bills & keeping up with the paperwork. They appointed someone to fill in . The Treasurer had a severe illness , didn't find any misusage of Treasurer's monies. That person actually stepped down from that position due health reasons.

Since there was no further business Mr. Flannery made a motion for adjournment at 9:55pm & 2nd by Kirkland ,approved by all.

Respectfully submitted,

Joseph K. Spevak
Secretary

COMM. COPY

2-66

accident REPORT

Page 1 of 2 Fatal **New Jersey Police Crash Investigation Report** Reportable Non-Reportable Change Report

1 Case Number: 15MN16566
 2 Police Department of: Manalapan PD
 3 Station/Precinct: MANALAPAN
 4 Date of Crash: 06/24/2015
 5 Day of Week: Wednesday
 6 Time (use 2400 hrs): 05:17
 7 Municipality Code: 1326
 8 Total Killed: -
 9 Total Injured: -
 10 Crash Occurred On: STATE ROUTE 33
 11 Speed Limit: 55
 12 Route No.: 33
 13 Milepost: 25.5
 14: .25
 15: 14
 16: 15
 17 Cross Road Name: SMITHBURG ROAD
 18 Speed Limit: 40
 19 RAMP: To: - From: -
 20 (Route No.): -
 21 Latitude: -
 22 Longitude: -
 23 Veh No.: 01
 24 Policy No.: -
 25 Ins Code: -
 26 Driver's First Name: ADAM
 27 Number and Street: 2 ARDMORE ROAD
 28 City: FREEHOLD
 29 Sex: M
 30 Eyes: 02
 31 State: NJ
 32 Driver's License No.: K20310087404722
 33 DOB: 04-04-72
 34 Expires: 04-17
 35 Owner's First Name: BD OF FIRE COM MNLP FR DST2
 36 Number and Street: POST OFFICE BOX 54
 37 City: TENNENT
 38 Make: FOR
 39 Model: EXP
 40 Color: WHT
 41 Year: 2015
 42 Plate No.: MGMTFC66
 43 State: NJ
 44 VIN Number: 1FM5K8AR5FGC09113
 45 Expires: 07-18
 46 Vehicle Removed To: Driven
 47 Authority: Driver
 48 Alcohol/Drug Test: Given: No
 49 Hazardous Material: None
 50 Carrier No.: USDOT Other*
 51 Commercial Vehicle Weight: < 10,000 lbs
 52 Carrier Name: -
 53 Veh No.: -
 54 Policy No.: -
 55 Ins Code: -
 56 Driver's First Name: -
 57 Number and Street: -
 58 City: -
 59 Sex: -
 60 Eyes: -
 61 State: -
 62 Driver's License No.: -
 63 DOB: -
 64 Expires: -
 65 Owner's First Name: -
 66 Number and Street: -
 67 City: -
 68 Make: -
 69 Model: -
 70 Color: -
 71 Year: -
 72 Plate No.: -
 73 State: -
 74 VIN Number: -
 75 Expires: -
 76 Vehicle Removed To: Driven Left at Scene Towed Disabled
 77 Authority: Owner Driver Police
 78 Alcohol/Drug Test: Given: No Yes Refused
 79 Hazardous Material: None
 80 Carrier No.: USDOT Other*
 81 Commercial Vehicle Weight: < 10,000 lbs
 82 Carrier Name: -
 134 Crash Diagram (NOT TO SCALE):
 135 Crash Description: none
 136 Damage To Other Property: none
 137 Charge: Multiple Charges
 138 Summons No.: -
 139 Charge: Multiple Charges
 140 Summons No.: -
 141 Officer's Signature: Coupland, J
 142 Badge No.: 26147
 143 Reviewed By: LM
 144 Case Status: Pending Complete
 83-95: Names & Addresses of Occupants - If Deceased, Date & Time of Death
 A 01: 01 01 -- 43 M -- -- -- 09 04 -- -- ADAM 2 ARDMORE ROAD M KEANEY FREEHOLD NJ 07728

<p>STATE OF NEW JERSEY</p> <p>MOTOR VEHICLE CRASH DESCRIPTION</p>	<p>Police Agency <u>Manalapan PD</u></p> <p>Station <u>MANALAPAN</u> Case No. <u>15MN16566</u></p>
---------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------

135 Crash Description (Refer to vehicle by number)													Names & Addresses of Occupants - If Deceased, Date & Time of Death		
	83	84	85	86	87	88	89	90	91	92	93	94		95	
ALL INVOLVED	F														
	G														
	H														
	I														
	J														

Driver #1 of Vehicle #1 stated that as he was traveling westbound on State Route 33 when a deer jumped across the median and collided with the front of his vehicle.

INSURANCE INFORMATION
 FIRST RESPONDER INSURANCE FUND
 SELF INSURED I.D. 21-08
 EFFECTIVE 1/1/15
 EXPIRATION 1/1/16
 MANALAPAN TWP. BOFC DISTRICT #2, MANALAPAN TWP.
 PO BOX 54
 TENNENT, NJ 07763
 ISSUED BY: PEGAS
 51 EVERETT DRIVE, SUITE B-40
 WEST WINDSOR, NJ 08550

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763**

**Bill List
Monthly Meeting July 1, 2015**

ADP	9,015.83
Allied Oil, LLC	999.55
American Cloud Services	250.00
Asbury Park Press	65.00
B & S Tire & Auto Service Center	616.37
Bailey's Janitorial Services	240.00
Blaze Emergency Equipment, Inc.	2,409.95
Cablevision	84.90
Carol Flannery	150.00
Charles Sacco	67.41
Document Solutions Leasing	132.82
Douglas Frueh	67.41
East Coast Emergency Lighting, Inc.	3,381.25
Edward Dillon	67.41
Emergency Reporting	1,636.00
Englishtown Fire Department	9,968.75
FireFlow Services, Inc.	4,904.60
First Priority Emergency Vehicles	104.50
George Kline Sales	23,554.55
Gordons Corner Water Co.	2,003.76
John Marini	67.41
Joseph Spevak	67.41
Manalapan Fire Co. #1	30,810.00
Maryann Marini	150.00
Millhurst Mills, Inc.	625.00
NetLink Web Services, LLC	199.00
Patrick Flannery	67.41
Richard Hogan	67.41
Roy Press, Inc.	527.25

7/1/15

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.2 TOWNSHIP OF MANALAPAN ACCEPTING THE REPORT ON AUDIT FOR THE YEAR ENDED 12/31/14

Whereas; N.J.S.A. 40A:14-89 requires boards of fire commissioners to have prepared annually a report on audit of the District's financial books and records; and

Whereas; The Board of Fire Commissioners heretofore appointed the firm of Withum, Smith and Brown to serve as auditors, Ronald Petrics, C.P.A., R.M.A. being auditor in charge, to perform the audit required by statute and administrative regulations; and

Whereas; The Board received the audit for the year ended December 31, 2014 at its regularly scheduled meeting of July 1, 2015 and reviewed same, paying careful attention to the sections of the audit report entitled "General Comments" and "Recommendations" ; and

Whereas; The Board finds the Report on Audit to be accurate and acceptable as prepared and notes that there were no recommendations which would require the adoption of a corrective action plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the audit for the year ended December 31, 2014 is hereby accepted.

BE IT FURTHER RESOLVED, that a synopsis of said audit be published in the official newspaper of the Fire District and a copy of the proof of publication be filed with the Division of Local Government Services, State of New Jersey as soon as practicable.

Moved by: **KIRKLAND**

Seconded by: **FLANNERY**

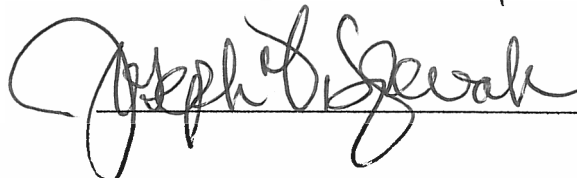
Roll Call Vote:

WARSHAWY

Ayes: **4** Nays: **0** Absent: **1** Abstain: **0**

KIRKLAND, FLANNERY, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 2 Township of Manalapan on the 1st day of JULY, 2015.

 Clerk

7/1/15

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP AWARDING A CONTRACT TO APEX ENTERPRISES FOR THE CONSTRUCTION OF A NEW GARAGE

WHEREAS; The Board of Fire Commissioners received sealed bids for the construction of a new garage adjacent to the existing firehouse at Sweetmans Lane; and

WHEREAS; Bids were received from the following specified bidders in the following stated amounts on the date and at the time advertised for bid receipt:

- | | |
|-------------------------|-------------------------------|
| 1. Apex Enterprises | Bid Amount: \$589,000.00 |
| 2. Helios Construction | Bid Amount: \$607,000.00 |
| 3. Gavan Construction | Bid Amount: \$618,422.00 |
| 4. Catel Inc. | Bid Amount: \$627,888.13 |
| 5. Jamali Developers | Bid Amount: \$653,000.00 |
| 6. MBT Contracting | Bid Amount: \$667,000.00 |
| 7. CCMS | Bid Amount: \$833,618.00 |
| 8. Belmont Construction | Bid Amount: \$939,000.00; and |

WHEREAS; Subsequent to bid opening the bids were forwarded to the Project Architect for review and recommendation and the Project Architect has recommended that the Board award a contract to Apex Enterprises as the lowest responsible bidder; and

WHEREAS; Adequate funds have been appropriated in the current or previously adopted budgets of the Board to pay the costs of this project.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that a contract for the construction of a new garage is awarded to Apex Enterprises in the amount of **FIVE HUNDRED EIGHTY NINE THOUSAND DOLLARS (\$589,000.00)**.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be forwarded to all bidders and that the bid security of all bidders be released to said bidders by the Clerk of the Board.



25 Saint George Place
Keyport, New Jersey 07735
Tel: 732-547-1924
Ben.ccms@gmail.com

June 11, 2015

Mr. Joseph D. Yousseuf
137 Route 9 South
P.O. Box 809
Manalapan, New Jersey 07726

RE: Manalapan Township Fire District New Garage Bid June 10, 2015

Dear Mr. Yousseuf:

If you recall I was the gentleman who attended the Fire District meeting on June 3, 2015 at 8:00 PM at the Fire House located at 5 Sweetmans Lane. At the meeting I expressed my concerns to the Fire District Council, members of the Fire District and yourself that there was information requested through the request for information process for which responses had not yet been provided by the Architect and members of his design team. Also expressed was the concern that all of the bidders were not being provided with the responses to the requests for information. The Architect had stated to me that he was working on requests for information from some of the other bidders. This was a major concern of mine so all of the contractors bidding the project were in fact bidding the same project / scope of work. You also expressed concern commenting that all information needs to be furnished to all bidders and within the time frame as established when bidding public work. You also commented that the Architect had expressed to you that there may be an addendum being issued which I thought made sense due to the lack of important information missing from the bid package. This was a good way to insure all of the bidders had the same information to put together their proposals. Yourself and members of the Fire District were going to call and speak with the Architect.

We have brought to your attention that all of the information we requested had not been furnished to us, some of the information we requested was supplied to us the end of the day June 9, 2015, and that we had not received any of the responses to questions asked by other bidders. This raises the question if all of the bidders did in fact receive the responses to the questions asked by all bidders. All of the

information we received from the Architect was addressed directly to us, not to all bidders as we have experienced in the past.

I do question how one can award this project when the protocol for public bidding has not been followed. We respectfully request that the Manalapan Fire District disqualify all of the bids received on June 10, 2015 at 2:00 PM until such time as all of the information requested by all bidders has been provided to all of the bidders in the time frame as established for public work so complete, responsible bids can be procured.

Please let me know how the Manalapan Fire District is going to proceed. Thanking you in advance for your cooperation.

Sincerely,

Benjamin Geltzeiler
Owner



MANALAPAN TOWNSHIP
POLICE DEPARTMENT

Your collision report will be ready to be picked up in approximately five to seven business days.

If you are going to pick up your report, please call first to make sure the report it is ready for distribution. The phone numbers for police records are: (732) 446-8376 or (732) 446-8375. Collision reports are also available online at: **WWW.CRASHDOCS.ORG**

You will need to provide the date of the collision and the incident report number to obtain a copy online.

Incident Number 15MN16566

Date 06/24/15

Officer Pt. COURLAND #147

If your vehicle was towed, the tow company that was used to remove your vehicle has been checked off below.

<input type="checkbox"/> Boyce's Towing	732-446-4996
<input type="checkbox"/> Branning's Towing	732-462-2909
<input type="checkbox"/> C&B Towing	908-601-2664
<input type="checkbox"/> Defalco's Towing	609-301-8305
<input type="checkbox"/> Freehold Towing	732-462-8579
<input type="checkbox"/> Jerry's Towing	908-216-2901
<input type="checkbox"/> JL Automotive	609-758-0087
<input type="checkbox"/> Logan's Towing	732-297-0391
<input type="checkbox"/> McLaughlins Towing	732-995-6112
<input type="checkbox"/> Mother's Towing	908-907-8272
<input type="checkbox"/> Preferred Towing	732-792-1222
<input type="checkbox"/> Rago's Towing	732-409-9993

FRANKLIN AUTO BODY, INC.

A NAME YOU CAN TRUST
 14 WOOD AVENUE (RT. 522), ENGLISHTOWN, NJ
 07726
 Phone: (732) 786-8665
 FAX: (732) 446-7711

Workfile ID:
 License Number:

8dd13bdc
 01196A

Preliminary Estimate

Job Number:

Customer: MANALAPAN Twp. FIRE

Written By: Ron Medeiros

Insured: MANALAPAN Twp. FIRE
 Type of Loss: Comprehensive
 Point of Impact:

Policy #:
 Date of Loss:

Claim #:
 Days to Repair: 0

Owner:
 MANALAPAN Twp. FIRE
 (732) 677-0272 Cell

Inspection Location:
 FRANKLIN AUTO BODY, INC.
 14 WOOD AVENUE (RT. 522)
 ENGLISHTOWN, NJ 07726
 Repair Facility
 (732) 786-8666 Business

Insurance Company:

VEHICLE

Explore

Year: 2015	Body Style: 4D UTV	VIN: 1FM5KBAR5FGC09113	Mileage In:
Make: FORD	Engine: 6-3.5L-FI	License:	Mileage Out:
Model: EDGE 4X2 SEL	Production Date:	State:	Vehicle Out:
Color: Int:	Condition:	Job #:	

TRANSMISSION

Automatic Transmission

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Heated Mirrors
 Power Driver Seat

DECOR

Dual Mirrors
 Privacy Glass
 Console/Storage
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Message Center
 Steering Wheel Touch Controls
 Rear Window Wiper
 Telescopic Wheel
 Climate Control
 Backup Camera w/Parking Sensors

RADIO

AM Radio

FM Radio

Stereo
 Search/Seek
 CD Player
 Auxiliary Audio Connection
 Satellite Radio

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Traction Control
 Stability Control
 Front Side Impact Air Bags
 Head/Curtain Air Bags

Hands Free Device

Postraction

SEATS

Cloth Seats
 Bucket Seats
 Redining/Lounge Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
 Signal Integrated Mirrors

TRUCK

Rear Step Bumper

Preliminary Estimate

Customer: MANALAPAN Twp. FIRE

Job Number:

Vehicle: 2015 FORD EDGE 4X2 SEL 4D UTV 6-3.5L-FI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Deer hair present		1			
2	#	May have hidden damage		1			
3		FRONT BUMPER & GRILLE					
4		O/H front bumper				3.8	
5	Repl	Bumper cover w/o tow hook w/o park assist	FT4Z17D957APTM	1	473.73	Incl.	2.8
6		Add for Clear Coat					1.1
7	R&I	License bracket				0.2	
8	Repl	Lower cover	FT4Z17D957AA	1	192.00	Incl.	
9	Repl	Valance carbon black	FT4Z17D957AC	1	99.02	Incl.	
10	R&I	Sight shield				Incl.	
11	Repl	Grille w/o camera	FT4Z8200AA	1	827.37	Incl.	
12		FRONT LAMPS					
13	Repl	LT Headlamp w/SE, SEL	FT4Z13006A	1	898.10	0.3	
14		Aim headlamps				0.5	
15	#	FLEX ADDITIVE		1	8.00		
16	#	Color sand & buff		1		0.4	
17	#	DETAIL FOR DELIVERY		1	15.00	M	
18	#	HWR		1	4.00		
SUBTOTALS					2,507.24	5.2	3.9

NOTES

Estimate Notes:

Vech. may have hidden damage

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			2,507.24
Body Labor	5.2 hrs @	\$ 50.00 /hr	260.00
Paint Labor	3.9 hrs @	\$ 50.00 /hr	195.00
Paint Supplies	3.9 hrs @	\$ 32.00 /hr	124.80
Subtotal			3,087.04
Sales Tax	\$ 3,087.04 @	7.0000 %	216.09
Grand Total			3,303.13
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			3,303.13

June 25, 2015

Joseph D. Youssef, Esq.
137 Route 9, South
Manalapan, NJ 07726

Re: New Garage For:
Manalapan Fire Co. #1
5 Sweetmans Lane
Manalapan, New Jersey
RMS Project # 14-1471

Joe,

Pursuant to your request upon completion of the bid opening, I have analyzed the eight bid proposals that were received and offer the following observations;

The Bid results for construction of the new pre-engineered Garage building in ascending order are as follows:

1. Apex Enterprises	\$589,000.00
2. Helios Construction	\$607,000.00
3. Gavan Construction	\$618,422.00
4. Catel Inc.	\$627,888.13
5. Jamali Developers	\$653,000.00
6. MBT Contracting	\$667,000.00
7. CCMS	\$833,618.00
8. Belmont Construction	\$939,000.00

All of the Contractors have submitted the minimum required documentation as stipulated in the Invitation to Bid prepared by your office, with the exception of MBT Contracting. The MBT Contracting submittal was missing a List of Subcontractors. They provided Business Registration Certificates for the subcontractors, but did not provide a formal list.

Only two of the Contractor performed the required Pre-Bid Site Visit, as required in the Invitation to Bid. These two Contractors were Helios Construction and CCMS. Both companies have documentable evidence that they visited the site. A number of the other Contractors claim to have visited the site, but did not make an official appointment with the Fire Company, and therefore have no documentation.

As per the list above, Apex Enterprises appears to be the lowest bidder with a complete bid package. They claim to have performed the required Pre-Bid Site Visit, but it is not documented. They are also not using Braemar Building Systems for the pre-engineered structure, as specified in the Construction Documents. According to Steve Petrou, President of Apex Enterprises, they will be using a pre-engineered building as supplied by Nucor Building Systems. All of their references checked out and were either positive or neutral in nature, with no negative comments. Steve Petrou, President of Apex

Enterprises, has already hinted that the price noted in his bid may go up, as the steel prices that were quoted to him by his vendors is only good for thirty days, which will expire before the bid is formally awarded.

The second lowest bid package, as submitted by Helios Construction, was also complete. A Pre-Bid Site Visit was performed in the presence of Joe Spevak. Helios also specified a pre-engineered structure as supplied by Nucor Building Systems. Helios Construction has performed work for the Fire Company in the past, so their work ethic and quality is already known.

The third lowest bidder, Gavan Construction, also submitted a complete bid package. They claim to have performed a Pre-Bid Site Visit, which is not documented. They are not using Braemar Building Systems for the pre-engineered structure, as specified in the Construction Documents, and have specified a pre-engineered building as supplied by Metallic Building Company, based out of Houston, Texas.

As per the bidders list above, Apex Enterprises is the lowest bidder with a complete package. However, they do not have documentation that they performed the required pre-bid site inspections, as required in the Invitation to Bid. If they can provide evidence that they visited the site prior to the bid opening, then they will have satisfied all of the requirements. It will be up to you to determine if this issue is enough to disqualify them.

If Apex Enterprises is disqualified for the reasons noted above, Helios Construction becomes the new lowest bidder. They have a complete bid package, including a documentable pre-bid site visit. Unfortunately, their bid is \$18,000.00 higher than the bid submitted by Apex Enterprises.

Sincerely,



Ronald M. Schneider, AIA

cc: File, R. Hogan



Gordon's Corner Water Company

27 Vanderburg Road • PO Box 145 • Marlboro, NJ 07746-0145
phone (732) 946-9333 • fax (732) 946-9399
www.GordonsCornerWater.com

June 17, 2015

TO: CLERKS, TOWNSHIP OF MARLBORO, TOWNSHIP OF MANALAPAN, BOROUGH OF ENGLISHTOWN, MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, TOWNSHIP OF MARLBORO BOARD OF FIRE COMMISSIONERS DISTRICTS 1 & 2, AND TOWNSHIP OF MANALAPAN BOARD OF FIRE COMMISSIONERS, DISTRICTS 1 & 2; OFFICE OF ADMINISTRATIVE LAW; DIVISION OF THE RATE COUNSEL

**RE: IN THE MATTER OF THE PETITION OF
GORDON'S CORNER WATER COMPANY FOR
AUTHORIZATION TO CHANGE THE LEVEL OF ITS PURCHASED WATER
ADJUSTMENT CLAUSE PURSUANT TO N.J.A.C 14:9-7.1 et seq., and
N.J.S.A 48:2-21**

BPU Docket No: WR15040498

OAL Docket No: PUC 06816-2015N

PLEASE BE ADVISED that Gordon's Corner Water Company (Company), a public utility of the State of New Jersey, has filed a Petition with the Board of Public Utilities (Board) to increase rates for water service through an adjustment in the level of its Purchased Water Adjustment Clause (PWAC), pursuant to N.J.A.C 14:9-7.1 et seq., and N.J.S.A. 48:2-21.

The proposed PWAC adjustment would increase annual revenues by \$230,520 or 2.09% over present revenues. The proposed rate adjustment provides no profits to the Company and merely represents a pass-through of charges to the Company from purveyors who supply water to the Company.

If the requested PWAC adjustment is implemented as proposed, the average monthly bill of the typical residential customer with a 5/8 meter using 9,000 gallons of water per month would go from \$ 60.41 to \$61.88, an increase of \$1.47 or 2.4%.

No increases are proposed for public or private fire protection service customers nor are any increases proposed for any of the Company's fixed service charges.

To view the Company's petition and all supporting schedules visit:

<http://gordonscornerwater.com/documents/PWACPetition043015.pdf>

If you have any questions concerning this matter, or require further information, please contact the undersigned.

David G. Fern
President & COO
Gordon's Corner Water Company

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2**

**P. O. BOX 54
TENNENT, NEW JERSEY 07763**

July 1, 2015

WithumSmith&Brown
1144 Hooper Avenue, Suite 202
Toms River, NJ 08753

We are providing this letter in connection with your audits of the financial statements of the Township of Manalapan Fire District No. 2, County of Monmouth, State of New Jersey (Fire District) as of December 31, 2014 and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of Manalapan Fire District No. 2 and the respective changes in financial position, and results of operation and changes in its fund balances, in conformity with the accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which has adopted GAAP (Generally Accepted Accounting Principles) for fire districts.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated February 6, 2015, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.

- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have a process to track the status of audit findings and recommendations.
- We have identified and communicated to you all previous year audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements and aggregated by you during the current engagement are immaterial, both individually and in the aggregate, to the applicable opinion units and to the financial statements as a whole.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- All component units, as well as joint ventures with an equity interest, are included and other joint ventures and related organizations are properly disclosed.
- All funds and activities are properly classified.
- All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
- All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.

- All interfund and intra-entity transactions and balances have been properly classified and reported.
- Special items and extraordinary items have been properly classified and reported.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- All required supplementary information is measured and presented within the prescribed guidelines.
- With regard to investments and other instruments reported at fair value:
 - The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - The disclosures related to fair values are complete, adequate, and in conformity with U.S. GAAP.
 - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
- As part of your audit, you assisted with preparation of the draft financial statements and related notes. We have designated a competent board member, Timothy Kirkland, treasurer, (his backup if need Richard Hogan, chairman) to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, vendors, regulators, or others.
- We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practice.
- Township of Manalapan Fire District No. 2 has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- We have disclosed to you all guarantees, whether written or oral, under which Township of Manalapan Fire District No. 2 is contingently liable.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
 - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.

- Township of Manalapan Fire District No. 2 has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
- We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI. We also acknowledge our responsibility for the other supplementary information such as Schedule of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual, Schedules of Improvement Authorizations - Capital Fund, Schedules of Deferred Charges to Future Taxation, Statistical Information, and Roster of Officials.



Signed

Chairman

Title



Signed

Treasurer

Title

BOARD of FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763

July 8, 2015

NJ Dept of Transportation
Bureau of Traffic Engineering and Investigations
1035 Parkway Ave. CN 600
Trenton , N. J. 08625 -0600
Attn. Chris Barretts

**Re : Request to add emergency vehicle preemption equipment to
NJDOT owned / maintained signalized traffic intersection(s).**

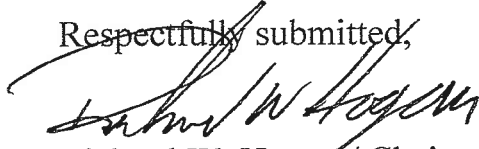
Dear Mr. Barretts :

The Board of Fire Commissioners of Fire District #2 Manalapan Township , Monmouth County. Is hereby formally requesting permission from the NJDOT to have an emergency vehicle preemption system installed at the following specified locations within the services area of the Fire District. The District's firehouse is located on Sweetman's Lane (County Rt.527), immediately south of its intersection with State Highway Rt.33 in the Twp. of Manalapan.

1. Rt. 33 and Millhurst Rd. / Sweetman's Lane . Preempting from East and West on Rt. 33 . Also, Preempting from Millhurst Rd.toward Rt.33 & Sweetman's Lane towards Rt. 33.
2. Rt.33 and Pegasus Blvd. Preempting from the East and West on Rt. 33 . Also, Preempting towards Pegasus Blvd. from the Rt. 33 East Jug handle .
3. Rt. 33 and Woodward Rd. Preempting from East and West on Rt. 33. Also, Preempting from Woodward Rd. North towards Rt. 33 and Woodward Rd. South towards Rt.33.
4. Rt.33 Jug handle near the Bowling Alley . Preempting from the East and the West on Rt.33. Also, Preempting the Jug handle going East on Rt. 33 to go West.
5. Rt. 33 and Iron Ore Rd. and Smithburg Rd. Preempting from the East and the West on Rt.33 . Also, Preempting from Iron Ore Rd. South towards Rt.33 . Also, Preempting Smithburg Rd. North towards Rt.33.

The Board of Fire Commissioners of Fire District #2 Manalapan Township, understands that the costs of installation, inspection and maintenance of the preemption equipment is the sole responsibility of the Board of Fire Commissioners and not the State of New Jersey or the County of Monmouth. The Board is fully prepared to enter into an electrical service agreement with the State to allow activation of the equipment to be installed.

Respectfully submitted,



Richard W. Hogan / Chairman
Board of Fire Commissioners of Fire District #2
Manalapan Township
Monmouth County, New Jersey

Cc: Joseph D. Youssouf, Attorney